# Access to UAMS My Desk

01/28/2016

This document is to provide information on connecting to UAMS's MyDesk. The instructions are based on using a Windows 7 64-bit machine using Internet Explorer 10. Please note that there will be visual differences using Internet Explorer, Firefox, Chrome and Safari browsers. This is due to how the different browsers are programmed to handle web pages but the functionality should be the same. This guide is to assist in connecting to MyDesk for the first time. It will also walk through the installation of the VMware Horizon View Client, which is needed for the resources to launch. If you already have the client, then you can skip the client instructions.

1. Please go to https://mydesk.uams.edu.
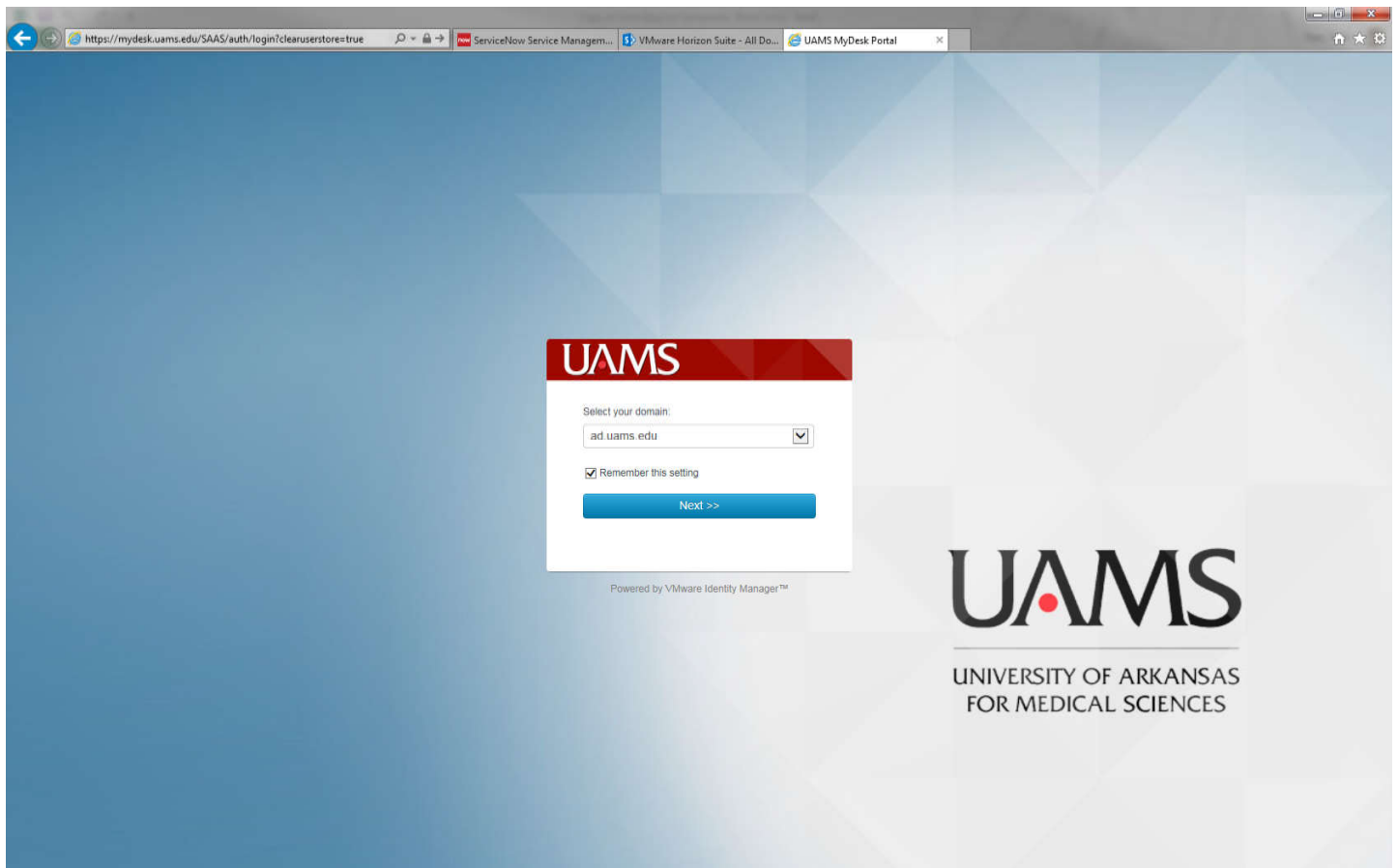
Select Next to set your Domain. The domain should always show ad.uams.edu

2. Enter in your UAMS username and password. You will not need to preface the username with UAMS\

3. You should be presented with the resources you have been entitled. Please note that if you do not see an application that is not presented here, it may be in the App Center button to the right of your name. Depending on the application, it would be only listed here and then you would have to "add" it to appear on your main screen.
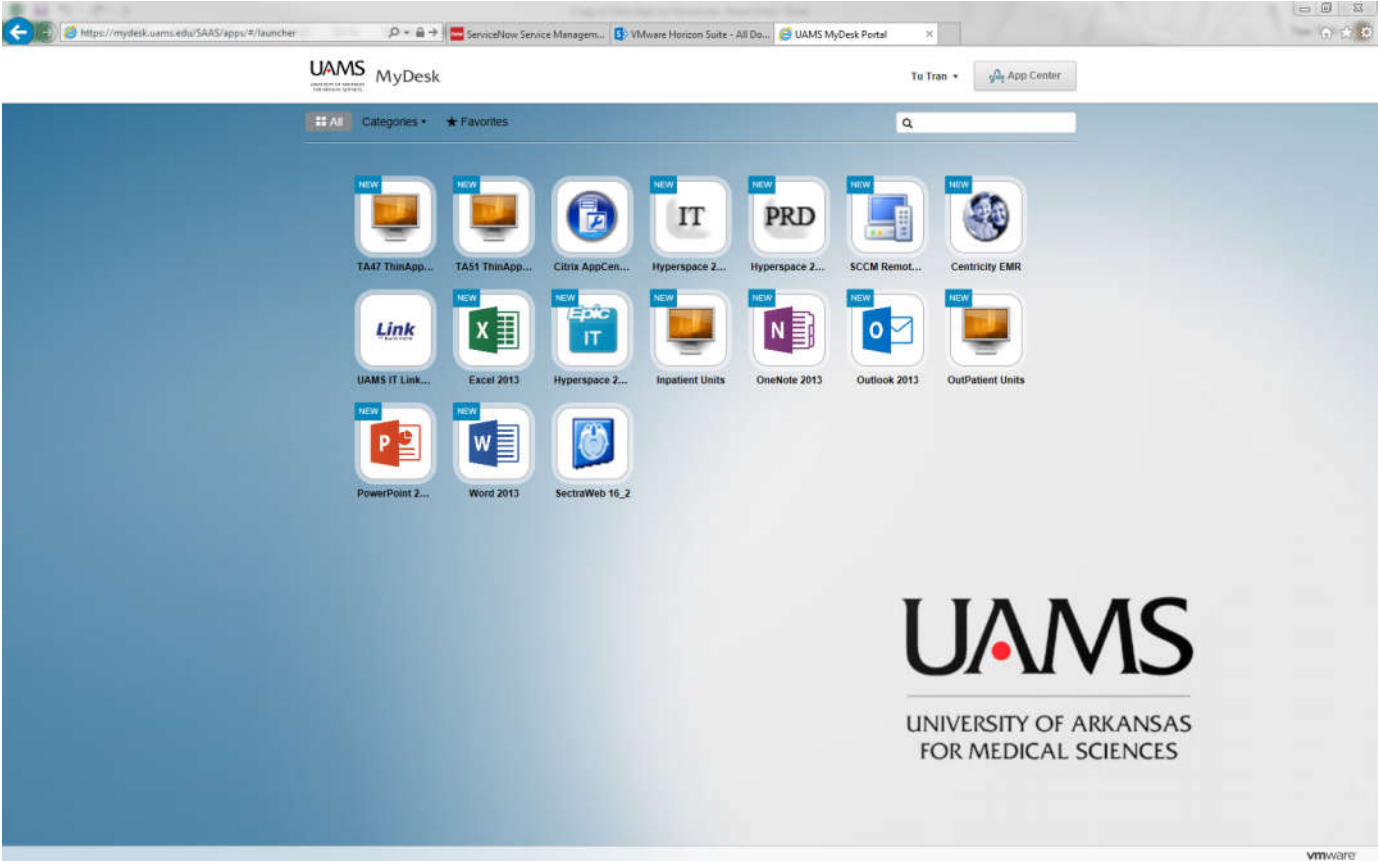
4. You should be able to click on any of the icons to initiate connection to the resource. The icon should change to show that it is trying to launch.

5. It should present the screen below. If you do not already have the VMware Horizon View Client installed, proceed to install.
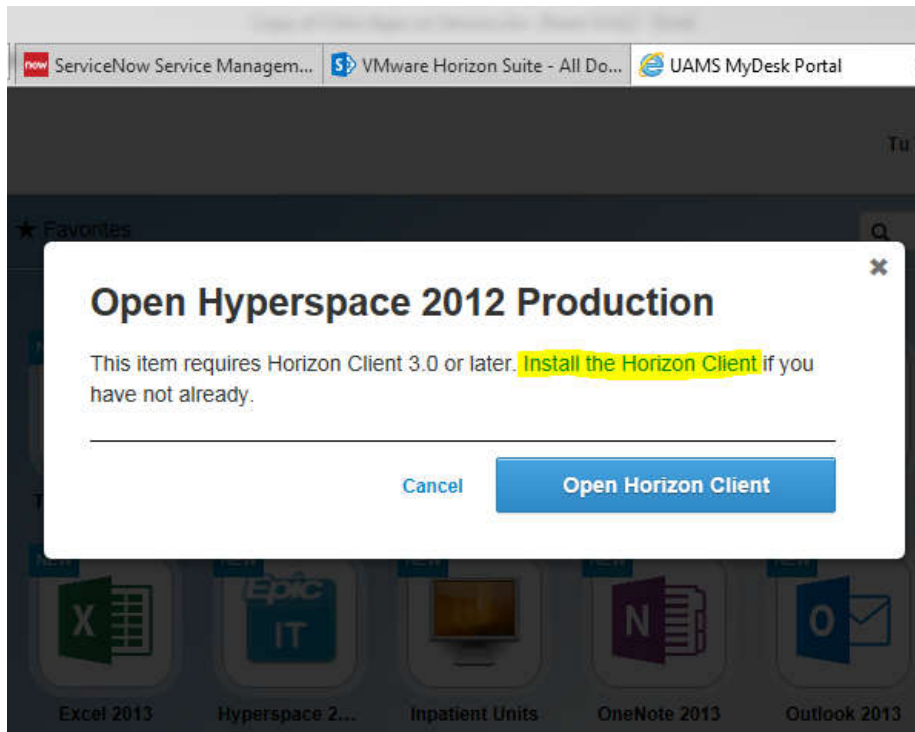

If you already have the client, then clicking on the "Open Horizon Client" should start the connection to the application.
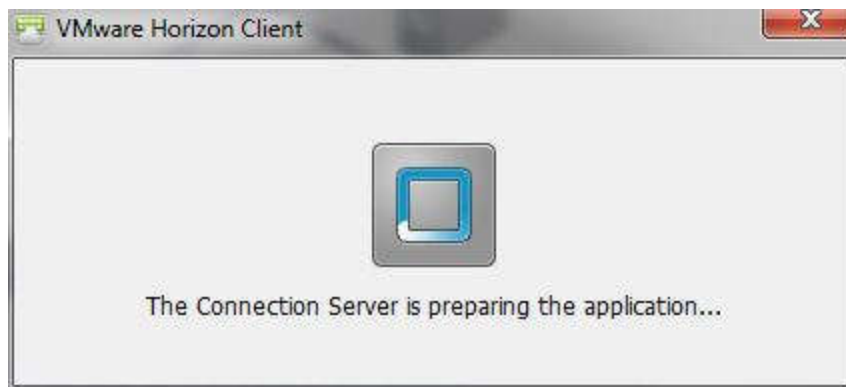
The following section will detail the install of the client. Clicking on the highlighted link will take you to the download page.   You may skip the next page unless the link does not redirect you.

Please use this link to download the client and follow the instructions on the next page..
https://my.vmware.com/web/vmware/info/slug/desktop_end_user_computing/vmware_horizon_clients/3_0

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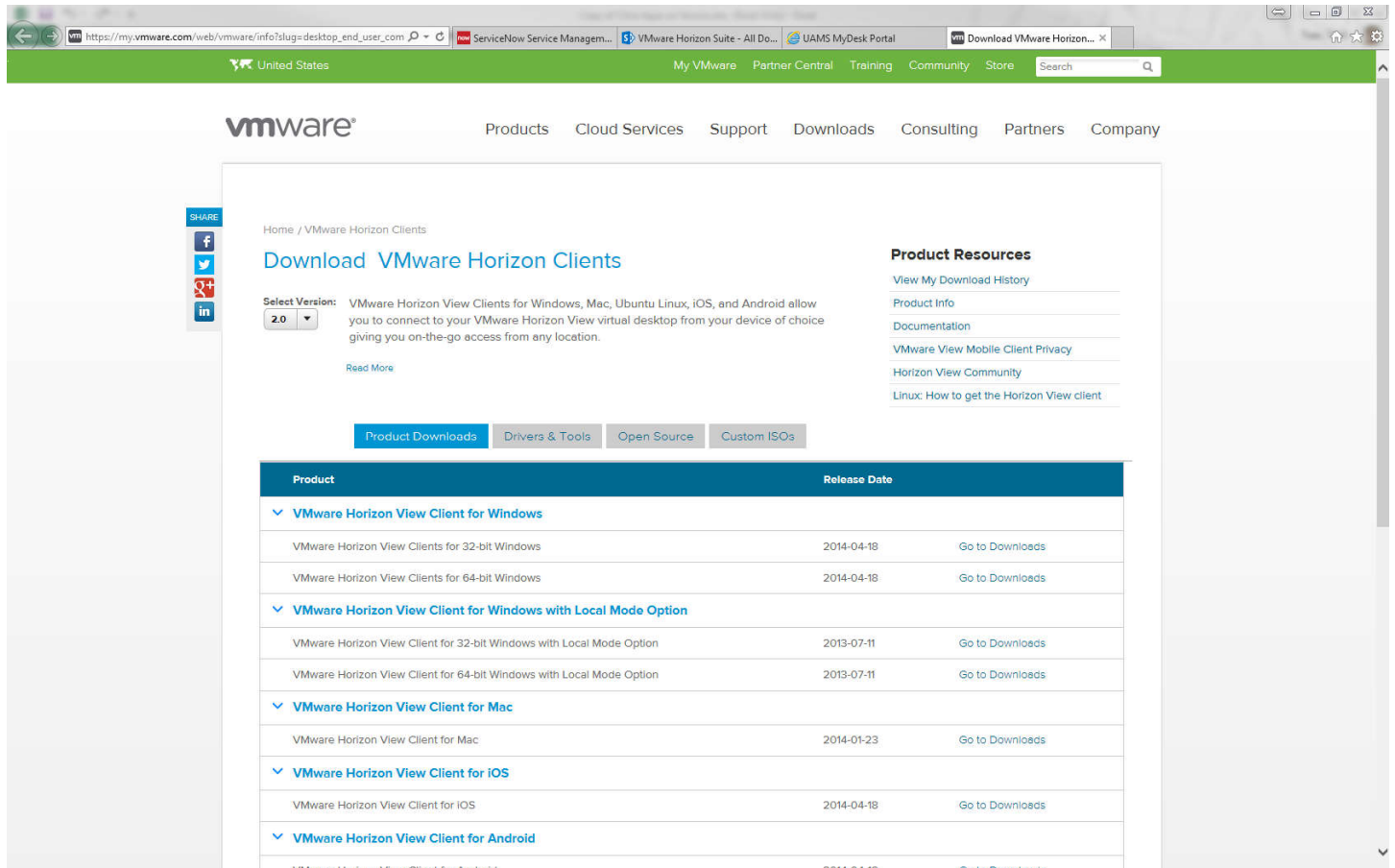
Install the Horizon View Client
Select the VMware Horizon Client for Mac.

Click "Go to Downloads."
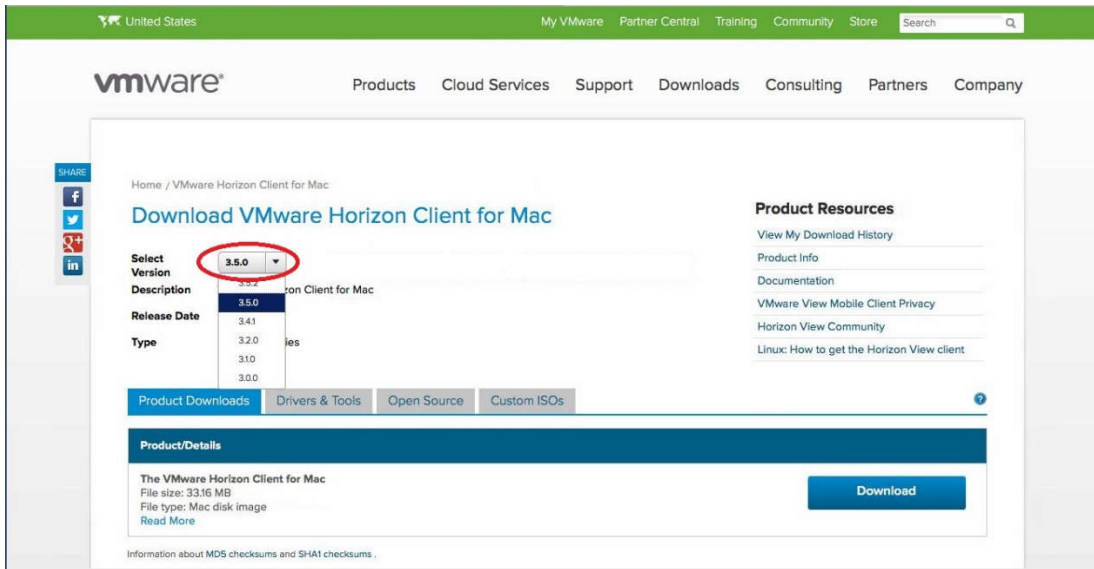
Verify that you've selected version 3.5.0 before you click the Download button.

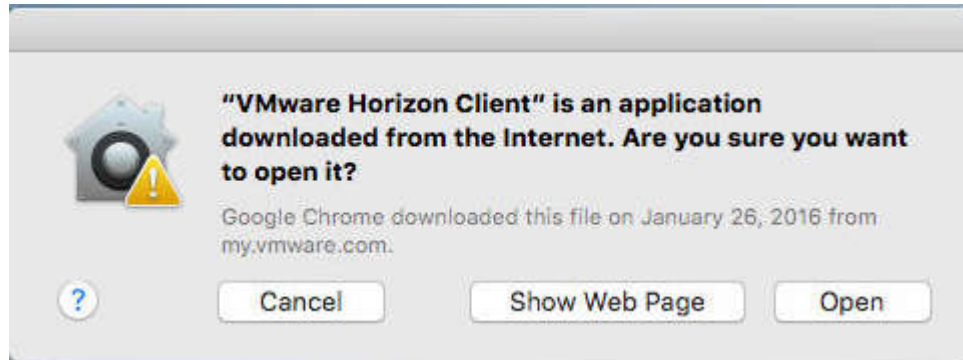To install the client, agree to the VMware End User License Agreement.
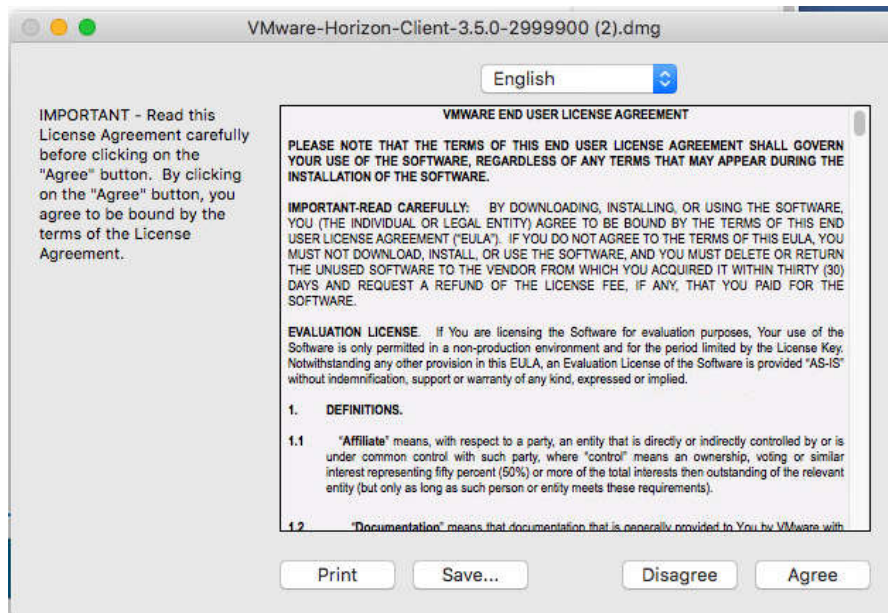
Then, drag and drop the VMware Horizon Client to the Applications folder.

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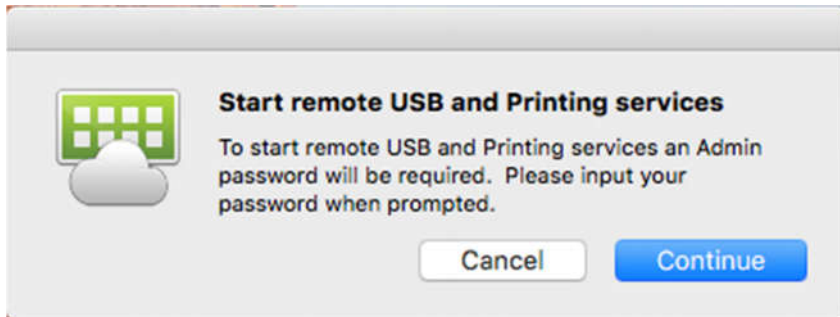
7. Now that we have the client installed, we should be able to go back to the browser and click on the Open Horizon Client button.
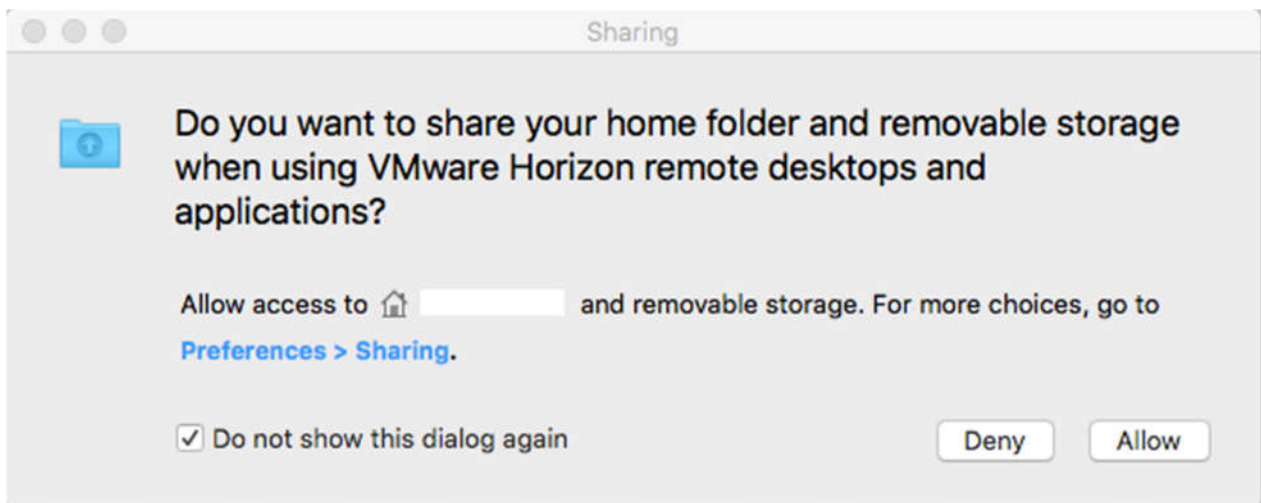
8. It will invoke the Horizon client and depending on your browser it should show a security notice similar to the one below. The notice may popup behind the main window. This is to let you know you are opening an external (to the browser) application.
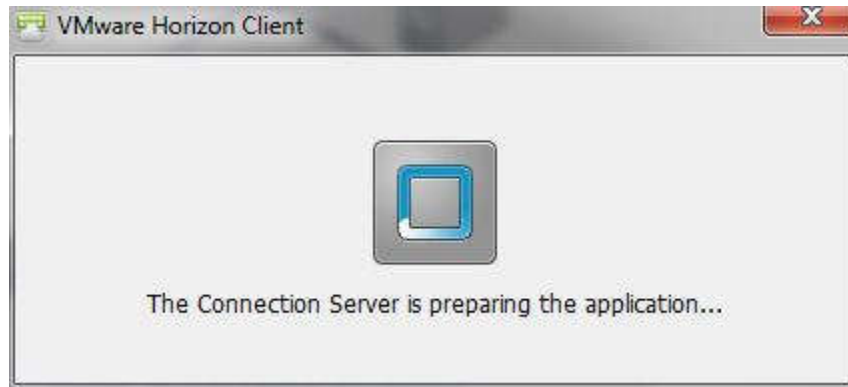
"VMware Horizon Client" is an application downloaded from the Internet. Are you sure you want to open it?

Google Chrome downloaded this file on January 26, 2016 from my.vmware.com.

Cancel   Show Web Page   Open

9. Another popup similar to the one below may appear for printing locally from the VMware Horizon Client.

Start remote USB and Printing services

To start remote USB and Printing services an Admin password will be required. Please input your password when prompted.

Cancel   Continue

10. Also a popup similar to the one below may appear for allowing access to your local folders to the VMware Horizon Client.

Sharing

Do you want to share your home folder and removable storage when using VMware Horizon remote desktops and applications?

Allow access to ⌂ [   ] and removable storage. For more choices, go to Preferences > Sharing.

☑ Do not show this dialog again   Deny   Allow

11. After the notice you should see your selected application start to load with the client.

12. In this guide we opened up Epic Hyperspace Production. The application should be presented in its own window.